

In 2023, the members of Atlantic Edge Credit Union, EasternEdge Credit Union and Hamilton Sound Credit Union voted in favour of merging to create one credit union that benefits all members, employees, and communities.

We're a cooperative—a small point, but a big difference. With over 24,000 members and \$500 million in assets, Atlantic Edge Credit Union empowers the people and communities we serve by providing financial services and advice built on honesty, fairness, and trust. Being a cooperative means our members are also our owners—which means what's good for you, is good for us.

From everyday banking needs like chequing and savings accounts, investments, credit cards, mortgages, loans, and business banking, we offer all the products and services you expect from your financial institution.

Location: Hybrid working arrangement available in proximate location to any of the following branch communities: Port aux Basques, Codroy Valley, Jeffrey's, St. George's, Corner Brook, Deer Lake, Port Saunders, St. Anthony, L'Anse au Loup, Mary's Harbour, Happy Valley-Goose Bay, Carmenville, Triton, Gander, Mount Pearl. Full remote may be considered however applicant must reside in Newfoundland and Labrador.

The Position

We are seeking an experienced Internal Auditor to join our dynamic team. The Internal Auditor will be responsible for evaluating and reviewing our credit union's financial and operational processes to ensure compliance with legal guidelines, industry standards, and credit union policies. The successful applicant must be analytical, detail-oriented, and possess strong communication skills to work collaboratively with different departments within the organization, and with partner organizations. The ideal candidate will also have a passion for detecting potential fraud, discrepancies, and inefficiencies and make recommendations for improvements.

Are you an experienced Internal Auditor with a passion for identifying inefficiencies and potential fraud? Do you have a keen eye for detail, a strong analytical mindset, and excellent communication skills? If so, we invite you to apply for this exciting opportunity to join our team and make a significant contribution to our organization's financial and operational health.

Main Responsibilities & Focus

- Create and execute an internal audit program to evaluate the efficiency of internal controls, risk management, and governance, focusing on security, anti-money laundering measures and operational controls for the credit union.
- Gather, compile and arrange all pertinent documentation prior to audits, and formulate a structured approach to the audit process.
- Perform a thorough examination and assessment of the current auditing procedures, ensuring compliance with regulations and policies while pinpointing areas for enhancement.

- Recommend enhancements to current practices and processes to enhance efficiency and minimize risk. Additionally, identify training deficiencies during this evaluation.
- Perform audits as identified in the internal audit program for potential inconsistencies, inaccuracies, and irregularities, as required by laws, regulations, and industry standards.
- Advise management on risks, control weaknesses, and other significant matters.
- Provide recommendations and practical solutions for corrective actions to address identified issues.
- Stay up to date with industry law, regulations, and accounting standards to ensure compliance and recommend necessary adjustments to internal control systems and processes.
- Analyze and interpret audit data; prepare deficiency findings and recommendations for improvements.
- Ensure complete, accurate and timely reporting of audit information to management and the Audit Committee.
- Prepare reports identifying audit results, including recommendations and supporting documentation.

The Person

The successful candidate will have successfully completed a professional certification with an emphasis in business or auditing, plus have 6 - 9 years' experience of audit experience in a financial institution; ***or an equivalent combination of education and experience***. An auditing, Accounting, or Risk Management designation would be considered an asset.

The successful candidate will also have:

- Strong oral and written communication skills, with the ability to articulate complex audit findings and recommendations clearly, and concisely
- Effective interpersonal abilities and proficient critical thinking skills
- Proven ability to work collaboratively with different teams and stakeholders
- Proficiency in audit techniques and procedures, risk analysis, and internal control evaluation
- Familiarity with relevant regulatory and compliance standards
- Established capability to work independently and manage multiple deadlines
- Advanced computer proficiency, particularly in Microsoft Office Suite
- High ethical and professional standards, dedicated to maintaining objectivity and confidentiality
- Must have flexibility and capability to travel

What's in it for you?

- An exceptional workplace culture, and an opportunity to join an engaged and community-driven team
- Competitive compensation and benefit packages with performance-based incentives
- Flexible work arrangements including Flex Time, Telework, and Hybrid depending on the role requirements
- Generous benefit package including a flexible health and dental plan (minimum 60% employer paid), including life insurance, ADD, EAP, optional Critical Illness and Best Doctors
- Minimum 6% contribution with employer matching in a Defined Contribution Pension Plan
- Tuition reimbursement, training, and personal development opportunities
- We encourage regular manager-employee performance feedback and goal alignment through our employee performance tracking program
- Additional benefits, include but are not limited to paid volunteer, sick time and personal leave, reduced rates on employee loans/mortgages and no service fee banking
- Living Wage Employer

Interested in applying?

Atlantic Edge Credit Union values diversity in the workplace and we are committed to the principle of Employment Equity. We are an equal opportunities employer and encourage the recruitment and promotion of aboriginal peoples, persons with disabilities, visible minorities, and women, to ensure that they are equitably represented at all levels.

The successful candidate must be legally eligible to work in Canada, and where applicable have a valid work or study permit.

Please note that all offers of employment are conditional upon the acceptance of an Individual Bond Application which includes a criminal record check and a credit check.

To apply, please submit your resume to humanresources@aecu.ca.

Applications will be accepted until ***the position has been filled.***